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**Spokane Community Colleges – District 17**

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**Agency: 676**

**Audit Report:** 2003 Individual Audit Report

**Finding Number:** 6412-01

**Finding:** Public funds were misappropriated by a maintenance employee in the District's Facilities Department.  
  
SAO referred findings to Spokane County Prosecutor and State Executive Ethics Board.

**Fraud Amount:** \$43,019.99

**Recovery to Date:** \$0.00

**Resolution/Status:** The District reviewed and updated the purchasing procedures for the Facilities Department. The new procedures clearly address purchasing authority, authorization requirements and appropriate internal controls.

1. New purchasing procedures were documented and provided to all Facilities Department employees in a memo dated June 23, 2004.
2. New purchasing and authorization processes were documented and provided to Facilities Department managers and supervisors in a memo dated July 1, 2004.

The District filed a police report with the Spokane Police Department and is currently working with the Spokane Prosecuting Attorney's office on this matter. The investigation with the Spokane Police Department and coordination with the Spokane County Prosecutor's office is on going and the District is fully cooperating with these organizations. An estimated completion/closure date for the case is not available at this time.

**Criminal action taken:** The case has been referred to the County Prosecutor's office.

**Personnel action taken:** The District placed the employee on administrative leave with pay pending the outcome of investigation and audit. The employee voluntarily terminated his employment at the District on April 2, 2004.

**Amount to be recovered:** \$46,821.93

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